

MINUTES

FORTY-NINER SHOPS, INC.

BOARD OF DIRECTORS MEETING

- Fortunately, these are available on the campus in several different locations to accommodate everyone in our community.

E. Risk Management Review:

Risk Management Review:

- As part of CSU Audit requirements, Ms. Hernandez discussed that the 49er Shops need to annually provide a risk management over

Updated our process to analyze work injuries and review accident investigations
Introduced departmental location audits that includes a defined corresponding corrective action process
Organized Cart Vehicle Inspections with key lock boxes
Implemented a new First Aid Program that includes on-campus training for management staff
Revised the Injury Illness Prevention Program
Strategically working on a companywide training matrix
When it comes to our risk management efforts, the organization strives to maximize resources available through the campus as well as our Long Beach community with the following partners
The CSU Risk Management Association (CSURMA) and Auxiliary Organization Risk Management Association (AORMA) Insurance
The insurance coverage received from these organizations include Liability, Workers Compensation, Property, Crime and Unemployment Insurance along with Alliant Risk Control Consulting.
Occupational Safety & Health Administration
State of California Fire Marshall
California Alcohol Beverage Control
LA County Weights & Measures
Los Angeles County and Long Beach Health Department
CSULB Environmental Health & Safety Department

Motion that the Board has reviewed and approved the current 49er Shops Risk Management program

M/S Dr. Soni/ Ms. Jain

By acclamation the board approved the Risk Management program as presented

F. Executive Director's Report

Dr. Nevin reviewed the priorities that he and the Senior Leadership Team were currently working on

- There were a number of contracts and leases that were under review and would be shared with the Board once these have been finalized and confirmed moving forward
- In an effort to restore more food service on campus, he was happy to report that the Nugget had done soft opening this past week with limited hours.
Additionally, Mr. Campbell was working on a new contract for the Beach Hut area to hopefully open in the spring.
- They are reviewing and evaluating the financial planning for this continued Shared Services activities including cost sharing and cash management strategies since this had not been built into the 49er Shops budget for our current fiscal year.
- New and innovative affordable learning solutions are being explored especially in terms of textbooks and digital access.

He updated the Board on the following Shared Services areas

- Our Facilities teams are extremely busy as of late assessing the current facility conditions and providing needed maintenance to the Bookstore Outpost buildings while preparing other locations for service like the Nugget, Beach Hut and the Future U Showroom

- On the Finance & Accounting side, both organizations are getting closer to the consolidation of business offices to one general area in the Accounting department area within the Bookstore building along with themaking headway on the following activities:
 - Reviewing the current systems being used and assessing best to move forward with one comprehensive platform for both organizations.
 - Published a Audit & Tax Services RFP that including a deep dive into which service we would be using for this process next year.
- When it comes to our Information Technology team, we have recruited new staff and the reorganization is moving full steam ahead
 - In-depth project management along with aligning the trouble ticketing system remain a priority for this group as we continue this process.
- In terms of updates for Human Resources, we