General Educa on Evalua on Commit ee (GEEC) Minutes of the April 25, 2023 mee ng

In at endance: Travis, Paskin, Shin, Hedaya pour, Asvapathanagul, Johnson, Sheridan, Tchen, Washburn, Wallis, Sayegh, Scepanski, Quam Wickham

Mee ng began at 11:03a

M/S Approval of mee ng minutes for 3/14, pending correc ons

M/S Approval of mee ng minutes for 4/11, pending inclusion of incorpora on of Recer fica on subcommit ee minutes

Chair Travis proposes delay of approval un I end of mee ng.

Elec ons for 2023 24 AY: Chair Travis self nominates for chair; Washburn self nominates for vice chair; Quam Wickham agrees to con nue as secretary. Unanimous acclama on by members.

Discussion of recer fica on e orts: Calendar and process for collec on of syllabi.

- 1. Paskin notes that collec on will be coordinated with departments; ask that links to e syllabi be provided to avoid paperwork overload.
- 2. Sayegh men ons process of academic program assessments may be able to replicate folder set up in central sharepoint
- 3. Wallis asks about issue of how to handle very long (e.g., 10+ page) syllabi. Sayegh and Travis respond that we are audi ng syllabi and that most important part of the syllabi are SLOs and GELOs (and alignment). Both note that our Assessment Pilot in the fall will help us determine workload of the GE recer fica on subcommit ee.
- 4. Wallis raises issue of small departments: How will understalled departments handle burden of recer fical on? Some members respond that this duty may fall on department chairs and curriculum commit ees, rather than solely on administral ve support personnel.
- 5. Travis leads long discussion of how syllabi will be collected. Introduces template of let er to be sent to department chairs re: recer fica on.

Discussion of assessment e orts: Calendar and processes for assessment.

- 1. Introduc on of template for let er no fying departments of assessment schedule. Note that department chairs will receive this let er at the end of this AY, no fying them that collec on of student work will begin in F 23 and Sp 24.
- 2. Departments will be asked to forward syllabi for courses taught that sa sfy A2, D1. Syllabi should be current (for semester taught and submit ed). Also require submission of any rubrics and indicate assignments that are used to sa sfy iden fied GELOs to be assessed.
 - a. Ques on about which GELOs will be assessed in courses with many. Will we assess all? Commit ee will need to iden fy which GELOs to be assessed and work

collabora vely with departments to iden fy which SLOs/CLOs are aligned with GELOs.

- b. Ques on about what to do with departments that have not yet incorporated GELOs into (old) SCOs or syllabi? Sayegh notes that the roll out with GE assessment may be bumpy; not the func on of the GEEC to police departments. Rather, our responsibility is to work collabora vely and guide departments toward e ec ve recer fica on and assessment work.
- c. Ques on about GELOs and recer fica on prior to assessment? Paskin notes that we hope to create a culture of compliance, sugges ng that departments that recer fy (or at least reexamine GE courses) will be bet er situated for assessment. Subcommit ee for recer fica on intends to engage in outreach to dose the gap and develop processes that comply with assessment framework.
- d. Travis notes that we do not want departments to duplicate work recer fica on and assessment. Best to move forward with both?
- e. Johnson notes that because of poten all for heavy subcommit ee workloads, we need to dis nguish clearly what is involved in each process (recer fica on and assessment)

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