

General Education Evaluation (GEEC) Meeting Minutes
September 10, 2024
11:00 AM - 1:00 PM
#oom
Convening Chair: [erin.ravis \(erin.ravis@csulb.edu\)](mailto:erin.ravis@csulb.edu)

Members in Attendance: Erin Ravis, Alison, Sheridan, Swapat Anagul, Gerardo, Allison, Erin, Art/Ell

Call to Order at 11:00 AM

MS: agenda and corrections

MS: minutes from Mar 14, 2024

More the committee voted on the executive committee, there was some discussion of who is an ex-officio and who is a voting member of GEEC. Chair Ravis will clarify with the Senate office as there is a discrepancy between the list of members and the notice of voting members in the charge.

The committee then held elections for chair, vice chair, and secretary.

Chair: Ravis volunteered to serve as chair for one more year. The self-nomination was accepted and passed.

Vice Chair: Sheridan offered to share duties as vice chair, but due to competing commitments. The vote for vice chair was postponed until the 7/24 meeting.

Secretary: There were two volunteers, Doug Swapat Anagul volunteered to help this semester only. She mentioned that in her college she had used the function in the room to take notes. There was some discussion about the efficacy of using the Zoom function to take notes. It is not feasible, the chair will randomly assign a member to take minutes during each meeting.

Old Business

A1 Assessment Report Findings: Saeg provided a short report on the joint discussion of the committee's assessment of oral communication in Spring 2024. She emphasized that students overestimated their meeting expectations for this syllabus at the foundational level. She noted the importance of devoting time to norming rubrics. She thanked the committee for building the rubric in the metrics to make for a more efficient assessment process. Full report of all findings is available in Canvas.

Recertification Process Update: Erin provided a short overview of recertifications from Spring 2024. She thanked the committee for their meticulous notes as secretary regarding recertification discussions. She emphasized the need to be clear on the methodology used for the recertification process. Chair Ravis then added some more information, such as not assigning for 10 years: 20% of course syllabi and aligning the syllabi submitted to the correct SC0.

website rollout Update: Chair Ravis asked for a volunteer (or two or three) to help write out specific pages for the website. Information will then be sent to Erin, to be inserted in the Senate Office. Who will upload

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