





Any currently

Please complete this form and attach it to your project description and budget. Proposals should be submitted to the ASI Vice President of Finance, ASI Government Office, USU-311.

Name Student ID # Class Year

E-Mail Address Telephone

Faculty Sponsor Department

Title of project

Total amount of funding requested

_____ : Please state the completion date of your project. Funds not spent by this date will be offered to other students. See guidelines regarding the duration of projects.

Project completion date

On a separate sheet, provide the following:

Provide 1) a one paragraph abstract of the project written for the general reader and 2) a brief narrative description of the project. In the narrative, describe the project and explain how these research funds will support your research efforts. Please be concise and protect the environment: do not exceed two (2) pages double-spaced for your abstract and project narrative.

Provide a detailed description of expenses associated with your project, using the attached Project Budget form. Your budget should include actual prices or quotations whenever possible.

Department chair and/or College Dean is contributing to the project, please indicate the amount being committed to this project.

\$ _____
Department funds committed to project

are items that are used up in the research process and can't be re-used later, such as chemicals, test strips, survey forms,

are items that can be used again at a later time after your project is complete, such as testing materials.

are items of lasting value and utility. These items become the property of the Associated Students once your research is complete and must be returned unless other arrangements have been approved by ASI.

is for when you are encouraging people to participate in your study by offering incentives, such as gift cards. Use the Details section to explain specifics, such as cost per participant multiplied by the number of participants you plan on using.

can include charges for a service. Use the Details section to explain specifics.

represents the cost of hiring a person/service to transcribe interviews or focus group sessions.

