

Faculty Advisory Committee on Technology (FACT)

MINUTES

Tuesday, September 3, 2019

11:00-12:15

Academic Senate Conference Room, AS-125

1. Call to Order

B. Allen, L. Farmer, J. Crussemeyer, J. Foster, S. Hathaway, C. Lee, D. LuPresto, K. Pham, H. Ramachandran, X. Wu

2. Agenda approved

3. FACT Charge and Roster reviewed

3.1. The committee still need representatives from College of Business, College of the Arts, and Staff Council

3.2. CLA representatives have teaching schedule conflict. L. Farmer will contact the nominating committee in the Academic Senate for substitute members.

3.3. FACT charge and membership document were reviewed. It is noted that the document will need updates to reflect the changes of the university information and technology offices.

4. L. Farmer was elected the Chair, and C. Lee was elected the Secretary for FACT 2019-2020.

5. Announcements

5.1. AVP of Academic Technology Services S. Dark departed from CSULB. D. LuPresto is serving as the Interim Executive Director for ATS. A search for the position is being planned.

6. Old Business (see attached documents)

6.1. B. Allen reviewed the FACT BeachBoard Site; current and archived documents are available under "Content".

6.2. B. Allen reported the status of the Policy on Online and Hybrid Instruction. The policy went through the first reading in the academic senate last May without going through the second reading. B. Allen will bring it to the Academic Senate for first reading for the new academic year on September 12, 2019.

7. New Business

7.1. The 08-02 Cheating and Plagiarism policy should include the case for Online and Hybrid Instruction. We shall communicate with the Academic Senate chair to determine which committee is in charge of the update.

7.2. The current FACT membership and charge document is being updated to reflect changes. FCPD's Malcolm Finney might be a good addition for FACT.

- 7.3. Potential agenda items for AY 2019-2020 are discussed. D. LuPresto and S. Hathaway brought up communication issues with faculty members on changes and updates in academic technology as well as seeking faculty about technology needs. FACT will discuss how to improve the communication. Other topics of interest included WASC and FACT's role, information security, QM (Quality Matters), OERs (open educational resources), tech training/PD.
- 7.4. Oct. 1 meeting agenda (and FACT work in preparation): Presentation by S. Hathaway, discussion about communication processes, wording for Policy 08-02 as input for the relevant policy committee, input on D. LuPresto's software list and usage.
8. Adjournment – 12:02 pm