

ALCOHOLIC BEVERAGE CLEARANCE REQUEST FORM

California State University, Long Beach

Under an Operating Agreement with the California State University Trustees, Forty Niner Shops, Inc. (hereinafter Shops) is responsible to the University and the California Department of Alcoholic Beverage Control for the proper storage, sale, service and distribution of all alcoholic beverages on the campus, regardless of how the alcohol is procured. Alcohol may not be stored by anyone in campus buildings, offices, or classrooms. Shops, or their authorized agents, must supervise the service or sale of alcohol at all events on University property; supervision is provided for a fee. Shops Dining Services acknowledges review and approval by signature below.

Requestor (name of department or individual): _____

Day & Date of Event: _____ Location: _____ Type of Function: _____

Event Hours: _____ Serving Hours: _____ Approval Requested for: Beer Wine Distilled

Estimated Attendance by Number: Students _____ Faculty _____ Staff _____ Guests _____

EMS# for Event: _____ Cash Bar: Yes No Is alcohol being donated: Yes No

Caterer: _____ Catering Contact & Phone Number: _____

Acknowledgement by Event Planner/ Host :

In applying for permission to serve alcoholic beverages at our function, we agree that:

1. Student Sponsored Events shall not provide service of distilled spirits.
2. Only members of our group and their invited guests shall attend this event.
3. We shall provide adequate controls to ensure that all persons served beer or wine are at least 21 years of age. We shall abide by all California Laws and CSULB University regulations regarding the serving, sale, or consumption of alcoholic beverages. A prohibited sale would include forms of indirect sales, such as selling tickets or chits, which may be exchanged for drinks or other methods of charging which are determined by the number of drinks served an individual.
4. For any event at which alcohol is served, the serving time period shall not exceed 4 hours.
5. We understand that non-alcoholic beverages must be available for the duration of alcohol service.
6. Where danger or potential danger to persons or property is im

FORM INSTRUCTIONS