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## Gender-Neutral Language

### Overview

#### Example 1:

*Gendered Job Title:* Roberta anxiously awaited the arrival of the *mailman*.

*Even if this particular postal work does turn out to be male, the term sounds outdated if not sexist. This is particularly true since the gender of the postal worker is not relevant to the sentence.*

*Gender-neutral Job Title:* Roberta anxiously awaited the arrival of the *mail carrier*.

*Mail carrier or postal worker* are gender neutral and can refer to any postal employee.

#### Example 2:

*Gendered Job Title:* During the short flight from Long Beach to Las Vegas, the *stewardesses* offered both coffee and orange juice.

*Stewardesses* is gendered and appears to only include females.

*Male and Female clerks*.

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*Gender-neutral Job Title:* During the short flight from Long Beach to Las Vegas, the *flight attendants* offered both coffee and orange juice.

This sentence uses the gender-neutral term *flight attendants*. It is the most concise term that includes all people.

Pronouns can be difficult when trying to write in gender-neutral terms because you must remember that pronouns replace nouns and must be consistent in person, number and gender with the nouns they replace. For example, a singular noun can only be replaced by a singular pronoun.

**Incorrect Pronoun:** *Everybody*

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