

Certificate in Health Care Administration
Requirements Worksheet
2021-2022 Catalog

Name: _____ Student ID: _____

Grade	Course Number & Title (units)	Need to Take	Prerequisites†
Complete ALL of the following courses:			
	HCA 300: The Health Care System (3)	<i>none</i>	
	HCA 312: Health Personnel Management (3)	<i>corequisite: HCA 300</i>	
	HCA 410: Health Management & Organization (3)	<i>corequisite: HCA 300</i>	