

Elective Courses in Public Policy and Administration

PPA 509 Seminar in Strategic Planning for Public Managers (3)

Introduction to the theories and practice of strategic planning in public organizations. The course is designed to promote an understanding of the theories and approaches to strategic planning and help the student to acquire practical skills involved in strategic planning.

PPA 510 Urban Environmental Governance (3)

An examination of the challenges of environmental protection and resource management confronting urban governments. An emphasis is placed on comparative and historical perspectives.

PPA 515 Administrative Report Writing (3) Preparation of written documents required of public administrators.

PPA 517 Analytical Skills Development (3)

coverage of topics that concern public sector decisions, such as public welfare analysis, and cost-benefit analysis.

PPA 521 Microcomputer Management for Public Administrators (3)

PPA 535 Intergovernmental Relations (3) This course will present fundamental concepts and issues of intergovernmental relations in the United States. Topics covered include history of the field, intergovernmental revenues and expenditures, state and federal legislative processes, legislative advocacy, inter-organizational management, and current issues.

PPA 540 Grants Administration and Management (3) Study of the various types of financial and technical assistance to local public and quasi-public agencies; the strategies for locating and obtaining grant programs support; and the development of effective project systems for externally funded projects.

PPA 542 Emergency Planning and Management (3) Students will study the planning and management processes and the issues involved in large scale emergencies. The nature of natural and technological risk and emergency will be explored via case studies. The public sector roles in contingency planning and response will be assessed.

PPA 546 The Urban Crisis and the Public Administrator (3) A survey of the history of urbanization, the literature of urban power relations and decision-making, and the dynamics of race relations in the urban environment. Extensive interface with urban agency representatives will be a major focus of this course.

PPA 554 Public Works Facilities and Urban Policy (3) Provides a study of public infrastructure essential to urban communities, and an analysis of urban policies and impacts from the perspective of the urban administrator. Students will examine infrastructure maintenance and expansion needs assessment, and intergovernmental financing with concentration on water and wastewater, transportation, solid waste, and public facilities, including schools.

PPA 560 Public Financial Management (3) Focuses on the execution phase of the budget cycle, and thus, completes the full budget cycle. The course presents the major concepts and skills associated with budget administration for all levels of government.

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PPA 575 Public Sector Employer-Employee Relations (3) Analysis of prevailing practices and techniques of collective bargaining and its continuing ramification on the economic, political and organization structure in the public sector. Emphasis is placed on a review of the entire employee relations field including the financial implications, costing techniques, impasse resolution including binding arbitration, job action and strike contingency planning, contract administration, worker compensation and public retirement systems. Instruction also provided on negotiation techniques through mock negotiation sessions.

PPA 581 Government/Community Relations (3) An investigation of the inter-relationship between governments and community-based organizations and the communities in which they operate and serve. Particular attention is paid to strategies and tactics used in diagnosing problems and opportunities and prescribing courses of action in such diverse areas as public safety, planning and community development, arts and culture and health, education and welfare. Elective for graduate students in Master of Public Policy and Administration.

PPA 590 Special Topics in Public Policy and Administration (3) An investigation of a special problem as defined by the instructor that is of current interest to the field of public policy and administration. Course may be repeated for a maximum of 9 units with different topics.

PPA 597 Directed Studies (3) Prerequisite: Consent of instructor. Independent study in public policy and administration.

PPA 610. Seminar in Urban Affairs (3) A broadly based interdisciplinary course which will give students an opportunity to develop expanded awareness of the interrelationships between various urban problems in the urban systemic environment.