

- x Develop and implement tools to evaluate and improve counseling services, including increasing efficacy of services to underserved populations
- x Participate in evaluating, revising, and providing Volunteer Advocate Certification training

Jordan High School, Los Angeles Unified School District 10/04-6/05
 Healthy Start Coordinator

- x Provide individual short-term therapy and crisis counseling to high school students.
- x Supervise Campus Parent Center
- x Organize Community Town Hall Meetings to facilitate community-school partnerships
- x Coordinate Resource Coordinating Teams to maximize resource delivery school wide
- x Coordinate and facilitate Student Study Teams
- x Provide comprehensive case management to 25 at risk families

Menlo Elementary & Walton Middle Schools 5/04-8/04
 Student Intern

- x Provided individual short-term therapy and crisis counseling to both elementary and middle school populations
- x Created and facilitated a psychoeducational group for middle school students
- x Created and coordinated career day for elementary school
- x Created and distributed school-wide resource guide to parents and school personnel

Sexual Assault Crisis Agency (SACA) 5/03-presentary scs and cs

CalWORKs Training Supervisor

3/01 - 12/02

- x Developed and implemented the training curriculum for the CalWORKs Stage 1 department
- x Help create and edit the CalWORKs Stage 1 Training Manual used to train agency staff
- x Responsible for the training, mentoring, and professional development of the CalWORKs Stage 1 department comp